



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: August 2, 2019

TO: Mayor and Commissioners

FROM: Krishan Manners, Village Manager

RE: Village Update

Mayor and Commissioners:

Below are a couple of items to note:

- **Regular Commission Meeting, Tuesday, August 6th, 7PM at the Log Cabin**
- **2nd Budget Workshop, Wednesday, August 14th, 7:00 PM at the Log Cabin**
- **1st Budget Hearing, Tuesday, September 10th, 6:30 PM, at the Log Cabin**
- **Regular Commission Meeting, Tuesday, September 10th, 7:00PM at the Log Cabin**
- **2nd Budget Hearing, Friday, September 20th, 6:30PM at the Log Cabin**

- **FEMA:**

The Village received notice that the first of our three appeals has been obligated. We await response from FEMA regarding the remaining two appeals.

- **FINANCE:**

Revised the initial 2020 Budget to include changes from the First Budget Workshop. Preparing for the 2nd Budget Workshop. Meeting with all department heads next week to review.

- **CODE:**

Code Department has been working cases to ascertain compliance. Continued building relationships within the community to educate them about violations and how to achieve compliance. Responded to emails and calls. Assisted residents who came in to the Village office. Posted notices at properties. Scanned documents and upload to files. Took photographs and uploaded to case files. Mailed out notices for violations and pending fines. Entered new cases in the system. Organized files. Processed Lien searches and public records requests. Set appointments & performed landlord inspections. Created and updated forms as needed. Researched property owners & rental properties contact information.



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Enforcement procedural totals:

Closed cases:	11
Total new violations opened:	41
Landlord Inspections:	3

New violation cases:

Fences/Walls:	1
Hurricane Shutters:	1
Inoperable Vehicles:	2
Junk/Dilapidated Materials:	1
Nuisance:	2
Objects on Swale:	1
Overgrown Property:	10
Painting Exterior:	1
Parking Unapproved Surface:	5
Permit Required (Double Fee):	4
Portable Storage Units:	1
Property Maintenance:	2
Roof Cleaning:	8
RV/Trailer/Watercraft:	2
Signs:	1

- **POLICE:**
Police Department's Statistics for the Period

Total Cases: 27

Total Cases by Category

Alarms:	8
Assists other Police Agencies:	8
Sick/Injured:	1
Suspicious Person/Vehicle:	0
Investigation:	0
Information/Non-Criminal Investigations:	6
Repossession:	0
Residential Burglary:	1



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Vehicle Burglary:	0
Domestic Battery:	0
Hit and Run:	0
Traffic Crash:	0
Grand Theft:	0
Stolen Vehicle: (Recovery)	1
Petit Theft:	1
Missing Person:	0
Criminal Mischief:	0
Narcotics Arrest:	0
Fraud:	0
Identity Theft:	0
Misdemeanor Arrest	1
Felony Arrest:	0
Traffic Arrest:	0
Natural Deaths:	0

- **PARKS & RECREATION:**

The Parks and Recreation Manager connected with numerous organizations regarding donations for future events. Manger worked on Village website ADA compliance. Worked on Summer Art Project planning and preparation. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works Manager met with company to formulate a plan for the removal of the leaning Australian Pine located at 741 NE 115th Street. Contracted company for the removal of a large bee hive located within the Australian Pine that was set to be removed. Marked the location for the first speed hump. Assisted the Rec. Center with the delivery of their new stage, purchased by the Biscayne Park Foundation. Our new high lift was delivered this week. Scheduled a day of Public Works staff training and certification for next week. Removed weeds from the walkway at the log cabin and added new mulch. Worked on traffic signs/vision clearance at numerous locations around the Village.

Began mowing village medians, but did not finish due to inclement weather.

Removed broken wooden panel from garbage can enclosure at the Rec Center, added a new one. Grubbing work at the community signs.

- **ADMINISTRATION:**

Manager continues to work with the Village Attorney and FEMA regarding debris reimbursement. Met with all department heads for weekly staff meeting. Worked on budget. Worked on agenda for next week's Commission meeting. Assisted residents and staff as needed.



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Wishing everyone a great weekend!